



Neighbors Helping Neighbors!

To all Residents:

As neighbors in a condominium community, it is beneficial to everyone to look out for one another, be friendly, and respect each other and each other's property. We are asking all neighbors to please comply with the below requests regarding two very sensitive issues. These are not new requests. They have been published in past Stratton House newsletters and posted in both buildings.

- The first subject that continues to be a concern is **trash**. You are responsible for contacting AAA Trash for collection of all bulk items, mattresses, appliances, furniture etc. Do **not** dispose of building supplies, remodeling items, batteries, paint cans etc., in the Stratton House dumpster. Do **not** leave any of the above items outside the dumpster. Violators may be assessed a \$50 rules violation charge. Please promptly report any violations you witness to Capitol Companies, 703-707-6404.
- The second issue regards **noise**, especially in the summer when the windows are open. Noise travels, and due to the construction of the units, noise can often be heard in adjoining units. Please keep stereos, voices, and partying at a noise level that does not disturb neighbors. According to the Stratton House By-Laws, all floors in all units must have 80% carpeting on them, including hallways.

In addition, a few reminders:

- **TOWING** – residents and guests are required to display the Stratton House parking permits. If towed, contact Pete's Towing 703-533-3355
- **MOVE-IN PROCEDURES** –
 - Move-ins must occur Monday-Saturday 9am-5pm, no move-ins are allowed on Sundays or holidays.
 - All move-ins and move-outs must be scheduled with Management at least one week in advance.
 - Each owner/occupant is responsible for the proper removal of trash, crating or boxes relating to the move.
- **BOARD MEETINGS** – The Stratton House Board of Directors meeting is held the 3rd Tuesday of each month. The meetings are at 3601 S. 5th St., in the meeting room, at 7pm. Please contact Capitol Property Management at 703-707-6404 to confirm the meeting date in the unlikely event circumstances among your volunteer Board might necessitate a change in meeting date.
- **MANAGEMENT COMPANY CONTACT** – Our Capitol Property Management contact is Kathy Gately, Sr. Community Association Manager. Please call her with any questions or concerns at 703-707-6404, or email her at: kgately@capitolcorp.com

Thank you in advance for your cooperation and understanding. It means a lot to all of your neighbors!

THE STRATTON HOUSE BOARD OF DIRECTORS